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## NWACUHO Soundings

The Northwest Association of College and University Housing Officers is a professional organization whose purpose is to contribute to the improvement and coordination of housing, residence life, and food service operations of our member institutions. NWACUHO sponsors activities to assist its members in exchange of ideas related to the administration of their organizations and the professional development of its members.

*Soundings*, the newsletter of NWACUHO, is published three times a year to provide information of the association and its member institutions, as well as present information affecting the housing, residence life and food service professions.

**Soundings Publication Deadlines for**

**2000-2001:**

**September 1st**

**December 1st**

**March 30th**

**Soundings Editorial Board:**

The editorial board is comprised of volunteer members from throughout the NWACUHO region. Duties include assisting in the development of an editorial schedule, submission of interest articles, and soliciting articles and feedback from the members of the association. If you are interested in being a member of the editorial board, please contact your state or provincial representative or the newsletter editor.

**Editorial and Submission Policies:**

Deadlines for publications are based on distribution needs, and therefore it is important that members honor the established deadlines. Material not received on time, or not used due to space limitations will be considered for use in the next issue. Because *Soundings* is the official publication of an educational association and reflects the professional standards of its members, necessary revisions will be made to ensure publication quality. *Soundings* also reserves the right to edit submittals for space requirements.

Authors bear full responsibility for references, quotations, and data accuracy of publications submittals. Authors also hold NWACUHO harmless from any liability resulting from publications of articles submitted for printing.

Be sure to clearly indicate the author(s) and institution(s) on all submissions. Permission is granted to reproduce portions of *Soundings'* contents with proper attribution and credit to *Soundings*.

Advertisements in the *Soundings* should not be considered an endorsement. For information on vendor advertising rates please contact Vennie Gore, Product & Services Coordinator, at 206-543-7635.

Please send all submissions (articles, letters to the association, updates from around the region, and announcements) to either:

Leslie Barber Howard, *Soundings* Editor  
Area Coordinator: Selection, Training, and Leadership  
University of Washington  
Housing and Food Services; L-3 Lander Hall; Box 355600  
Seattle, WA 98185  
Fax: (206) 543-4046

or

email: ljbh@u.washington.edu

\*\*Please attach articles using (saving as a) MS word document or type it into the email.

# EDITOR'S NOTES

Happy New Year!

Hard to believe that it is the new year already. This is my last issue as the Editor for the region. It has definitely been a good experience for me. I have been able to learn about the NWACUHO region, create a newsletter that is consistent, and even start movement towards our use as a region towards more use of our website as a connection.

In this issue there is a great deal of information on the candidates running for the board, what ideas are being discussed within the region, and information on the upcoming conference. In addition there are many scholarships available from recognition in service, to new professional, and developing the professional (NHTI).

I hope that you have great openings this term. I look forward to seeing many of you at NWACUHO in Edmonton, Alberta. The site is very enjoyable and the conference staff has worked extremely hard to bring you a top notch conference.

Finally, I would like to take a moment to thank the two institutions who supported me through this 2 year venture as Newsletter Editor for the region: Western Washington University and the University of Washington. This has been a great professional development tool. Thanks for the continued support.

Peace,

Leslie Barber Howard

**"To Lead, you've got to be a Leader."**

Bill Parcells, *The Tough Work of Turning Around a Team*  
from Harvard Business Review  
November - December 2000

# What's In This Issue:

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**A person's mind, once stretched by a new idea, never reverts to its original dimensions.**

~Oliver Wendell Holmes

## Greetings from the Current President

Hi everyone!

I hope that your first semester has been a good one, and that you are making plans to attend the upcoming NWACUHO conference!

Our annual Fall meeting was held in Edmonton on November 9th and 10th, and the site of this year's conference. A number of issues and projects that we have committed to were discussed - reports will be provided by committee chairs, but here are some highlights:

### Northwest Residence Life Leadership Conference (NWRLLC)

Despite the efforts of many people, we were unable to find a host for the 2001 NWRLLC conference. However, this is not all bad news - Washington State University recently hosted a very successful **NWRRAC** conference, with a much higher participation level than is usual. Our hope is that the awareness that a host did not exist allowed people to change plans and have their staff attend this conference as an alternative staff development opportunity.

The University of Washington has already accepted the responsibility of hosting the NWRLLC conference early in 2002. Leslie Barber Howard, whose term as newsletter editor is coming to an end, is always looking for more projects to work on, and eagerly accepted this opportunity! Just kidding, Leslie - we all appreciate your willingness to extend the effort to host such a large undertaking for the benefit of our region!

### Western Placement Exchange

For those waiting to hear about WPE, the event will continue to be hosted at Oregon State University. Tina Fuchs from Western Oregon University will be playing a large coordinating function in the upcoming year.

### Awards

NWACUHO has a number of prestigious awards, and many of our up-and-coming stars, as well as our seasoned veterans, have been honored by them. Of particular note are the **David B. Stephen Award**, the **New Professional Scholarships** (2) and the newly named **Award for Excellence in Service**. This year, we are proud to offer two New Professional Scholarships, which will provide significant sponsorship for one Canadian and one American new professional to attend the conference. Of course, all of these awards cannot

be given if you don't take the time to nominate and write letters of recommendation, so take the time and effort necessary to do so - someone may be doing the same for you!

### Committees

Our rejuvenated committee structure has already increased opportunities for discussion and involvement, and at the next conference, you will see some concrete results. Most notably, the New Professional Committee, chaired by Margot Bell, is producing a New Professional handbook, as well as putting a good deal of time and effort into the New Professional Reception. Vennie, Leslie and Dave have also been working hard on getting our website up to date, and planning on improved services, including a resource directory, for the future. These are only the tip of the iceberg - please get in touch with an Executive Board member, or touch base at the conference, if you would like to get involved!

### Constitutional Changes

In recent years, our association has become more concerned with the possibility of investing and growing our bank account, in combination with providing ongoing services. One refrain that we have heard again and again from past treasurers (myself being one!) is that by the time the cycle and process is learned, the term is up. With this in mind, the Executive Board has proposed a change in the constitution, such that the Treasurer's position will be extended to a three year term. While this is a significant commitment, we believe that this arrangement will offer a better experience to the treasurer, as well as provide dividends to the association in the long run. Treasurer candidates are being made aware of this potential change, and there will be opportunities to discuss it at the Town Hall and General Meetings before the membership votes.

That's all for now - I hope to see all of you in Edmonton this February!

Jason Hunter  
NWACUHO President

### President - Elect Ponderings

Shane is currently on paternity leave. He will rejoin us in the next newsletter and in Edmonton at the Conference.

## Past - President Thoughts

See the articles on the Executive Elections and Case Study.

~Jerry Kruse

## Provincial and State Reports

### News from Alaska

See the Executive Board minutes on page 20.

~Timi Hough

### Alberta Updates

Provincial institutions met in Red Deer, Alberta on November 16 and 17 for the Residence Life Professional Association (R.L.P.A.) Fall General Meeting and Professional Development Day. The Professional Development day involved a panel discussion about 'Building New Residences'. The panel was comprised of some esteemed Residence Life veterans: **Meri-Kim Oliver** of the University of Calgary, **Glenice Grover** of Red Deer College and **Dima Utgoff** of the University of Alberta. Also on the panel were two representatives for the architectural, engineering and interior design company Cohos and Evamy. This topic was well received and most institutions in attendance were either planning to build or had just built new residences. Growth in Alberta continues!

On a little less professional note, the R.L.P.A. meetings always promise a little bit of socializing and a lot of laughs. Thanks to **Steph Hlady** of Medicine Hat College, we got an extra unique twist by being talked into going to a Potato Conference (I kid you not!) being held in Red Deer at the same time as our Fall Meeting. Thanks Steph for a wonderful and 'enlightening' time!

In September, the R.L.P.A. hosted its annual Student Leadership Conference. This year's theme focused on having a life 'outside the fishbowl'. 110 staff and student delegates retreated to the mountains for an information packed weekend. Congratulations go out to this year's planning committee that was headed up by **Sean Hunter** of Lakeland College. Great job team!

~Margot Bell

### British Columbia Updates

The News from UBC:

UBC Housing & Conferences is pleased to welcome **Fred Fotis** as the newly appointed Director of Housing and Conferences. Fred is currently the Director of Housing

at Pennsylvania State University (enrolment 42,000) where he is responsible for the daily operations of a system housing 12,500 students, with an extensive conference business and child care programs. Fred's extensive experience in residence life, facilities management, and business operations match well with the challenges and opportunities currently before the Department. Fred will assume his UBC duties January 3, 2001.

Thankfully, **Darcelle Cottons** has agreed to continue serving as Acting Director until that time and we are all extremely grateful for her preparedness to continue in that capacity. Darcelle has provided excellent leadership in this role and for a much longer period than originally envisioned; the Housing & Conferences management team has accomplished a great deal during the past two years under her leadership. It has been our good fortune to have had her - and to continue to have her - as part of our senior management team.

- Janice Robinson  
UBC Housing & Conferences

### Updates from Washington

Greetings from the warm and sunny Palouse where the temperature is always 72 degrees and the water is warm and refreshing (oh, wait, my mind must have wandered back to the wave pool at the Fantasyland Hotel in Edmonton)! As with the weather, the most constant thing in Washington has been change. Here a few of them:

#### Central Washington University

Central Washington University is proud to announce four new additions to their Residence Life staff. **Stacy Klippenstein** has recently been named the new Director of Residence Life. Also, CWU welcomes three new Area Coordinators. They are **Michelle Wesolowski**, **Jennifer Herbold**, and **Charity Jordan**.

#### Gonzaga University

Gonzaga University welcomes **Jen Cook** who joins them as a new professional. Jen started in August and is Gonzaga's first professional level live-in Residence Hall Director, taking charge of their largest building and the one containing their acclaimed freshman program. Jen also has a collateral assignment in their central office as a first line, professional judicial officer. During the summer months, she will work a collateral assignment with their department of Campus Services assisting in

the summer conference season activities. She has been a wonderful addition to their program.

Gonzaga is underway with construction of a new apartment community which will be called Corkery Apartments slated to open in August 2001. It will house juniors and above and add significantly to their stock of upper division student housing. Also, Gonzaga is busy exploring ideas and drawing up plans for building another residence hall facility scheduled to open fall of 2002 in order to assist in handling their expected enrollment increases.

### **Saint Martin's College**

**David Strickland** was hired this past summer to be Saint Martin's new Residence Hall Manager. Dave arrives from Linfield College and has had an immediate positive impact on their residence hall community. Also, Saint Martin's College has begun the planning process for the construction of a new residence hall. Pre-design vision work and feasibility studies are due in January for board approval.

### **University of Washington**

The University of Washington is currently involved in many renovation projects. They will be renovating McCarty Hall with Ethernet connections, loftable furniture, minor bathroom upgrades, and building an Internet Café. They will begin a major renovation of Husky Den Food Service beginning in the summer of 2001. Also, UW is currently redeveloping family housing units at Sand Point which includes 232 apartments. When this project is completed, there will be 400 apartments and be renamed Radford Court. Phase one will be completed in the summer of 2001.

### **Washington State University**

Washington State University is very excited to announce **Cindy Empey** as the new Interim Director of Residence Life. Previously, Cindy was the Assistant Director of Residence Life at WSU. Cindy replaces **Tony Nowak** who felt a yen to return to work in Wisconsin. Also, Washington State University warmly welcomes **Liz Khosravi** to their Residential Dining Services department as the Interim Assistant Director.

Aside from personnel changes, the campus community is looking forward to the opening of a new Scholars Hall next fall along with the renovation of McCroskey International Hall.

~Jim Bajczyk

## **News from Oregon**

Dear NWACUHO,

As usual, fall is a busy time in Oregon as it is everywhere else. Here are some updates from around the state:

### **Western Placement Exchange**

Attention job seekers and employers! The dates have been set for WPE 2001. They are March 11-13 at Oregon State University's CH2M Hill Center. Registrations received by March 2nd will be \$40.00 for candidates and \$110 for employers. Arrangements are being made for an Airport Shuttle to be available from Portland International Airport. Look for more updates coming soon on the WPE webpage at <http://wpe.orst.edu>

### **Pacific University**

Pacific University has some new staff on board in Residence Life: Shannon Cole most recently from State College in West Georgia; Jennifer Conley, a Pacific University graduate; Jason Shaffer, just out of the masters program at James Madison University; Gabe Weaver, most recently from the University of Mississippi. Pacific is also welcoming a new Assistant Dean of Students, Julie Murray most recently from the University of Minnesota - Twin Cities

### **Oregon Institute of Technology**

This year's Residence Life staff is very young staff, with many of them in their first year, but the group has pulled together nicely under the leadership of Scott Sikes, Senior Head Resident, Nick Linebarger, Head Resident and Jennifer Sikes, Program Associate.

This year's Haunted House and Trick-or-Treat Hall was a big success! We had over 1500 kids and parents attend the one night event and we collected over 1,000 pounds of canned food for the local food bank.

The Residence Life staffing structure is under consideration for reorganization. It is hoped that the result will be the addition of a new full-time Residence Life position, as either an Assistant Director for Residence Life or a live-in hall director position.

### **University of Oregon**

On October 31, 2000, the University of Oregon broke ground for the new Graduate Student Housing complex. This complex of 28 studios and 44 one bedroom apartments is scheduled to open in September of 2001.

The University of Oregon is also beginning planning for NWACUHO 2002. We have a site selection team in place and we're hoping to have lots of information for you when we see you in Edmonton in February!

Have a great holiday season,  
Katie Bryant

# NORSE FURNITURE (AD space)

Contact Information:

Lyle T. Morse  
lyle@norsefurniture.com  
1202 Black Lake Blvd.  
Olympia, WA 98502  
Phone: (360) 943-5090  
Fax: (360) 943-8596

# RESOURCE DIRECTORY

In order to provide better services to NWACUHO regional schools and institutions of higher learning, we are compiling a list of persons willing to serve as "consultants" or "resources" contacts. Serving as a contact means being available to provide information to colleagues throughout the NWACUHO region either by telephone, email/web, written materials, and/or to present workshop(s) on housing-related topics should you be contacted. If you are interested in being a consultant, please complete the following information and mail to:

**Dave Dettman, Assistant Director of Residence Life, 113 Edens Hall, Western Washington University,  
Bellingham, WA 98225-9195 or fax (360-650-6890)**

**Name** \_\_\_\_\_ **Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

**Title** \_\_\_\_\_

**Address** \_\_\_\_\_  
\_\_\_\_\_

**City** \_\_\_\_\_ **State or Province** \_\_\_\_\_ **Postal Code** \_\_\_\_\_

**Please indicate your area (s) of expertise (refer to subject areas listed below):**

\_\_\_\_\_  
\_\_\_\_\_

**Residential Life**

Alcohol Programming  
Community Development  
Faculty Involvement Programs  
First Year Experiences  
Programming  
RA (paraprofessional) Training  
Recognition - Staff  
Sexual Assault Education

**Business Affairs**

Budget Planning  
Change Management  
Compensation Issues  
Market Surveys/Lease Analysis  
Organizational Audits  
Organizational Change  
Organizational Dev't/Effectiveness  
Survey Development/Assessment

**Leadership**

Employee Dev't & Team Building  
Ethics Training  
Hall Council/Government Advising  
Leadership Dev't and Coaching  
Motivation and Retention  
Public Speaking (keynotes, wrkshops)  
Student Conference Planning

**Computer Services**

Database Development  
Technology Misuse  
Web Development  
Graphics Design

**Judicial Affairs**

Federal Regulations  
Judicial Board Training  
Legal Issues  
Mediation Training

**Facilities**

Energy Conservation Strategies  
Interior Design  
New Construction (issues)  
Privatization

**Housing Speciality Areas**

Assignments  
Apartment-Style Housing Issues  
Catering  
Conference Services  
Family Housing Issues  
Food Services  
Greek Affairs  
Marketing

**Management**

Communication/Team Building  
Customer Service  
Diversity Issues  
International Housing (exchanges)  
Policy (manual) Development  
Private Housing  
Retention Issues and Strategies  
Staff Selection/Supervision (student/prof.)

**Other (please include your own)**

Landlord/Tenant Law or Mediation  
Property Conversion/Change of Use  
Safety and Security

Are you willing to receive telephone calls, emails or faxes?                      yes      no

Are you willing to send information to persons that inquire?                      yes      no

Are you willing to present a workshop at another institution? \_\_\_\_\_

If yes, please indicate any fees associated with your presentation. \_\_\_\_\_

**National Housing Training Institute  
University of Maryland, College Park  
June 26-30, 2001**

After ten successful years under the leadership of the University of Florida Division of Housing, the ACUHO-I National Housing Training Institute will move to the University of Maryland, College Park for the eleventh annual Institute. The dates have been moved to later in the month of June, which should make it easier for many of us in the Northwest who are on the quarter system to attend.

The National Housing Training Institute is an intensive four-day workshop designed for housing professionals with three to five years of professional experience who are committed to advancement within the field of university/college housing. Nationally recognized senior housing and student affairs practitioners and academicians plan and lead institute workshops and exercises.

The Institute uses a competency-based assessment model developed after surveying ACUHO-I Chief Housing Officers. The competency model is the basis for the curriculum integrated into the Institute. Daily workshops, discussions and exercises focus on one or more of the competencies. Participants will have the opportunity to review past activities in which their skills were developed and to design "road maps" of competencies for setting future professional skills development.

Participants and faculty are housed together during the Institute in suites and apartments on campus. Each faculty member is clustered together with three participants, providing the perfect opportunity for informal conversations regarding the topics discussed each day. The discussion of professional development goals by participants and their faculty member is fostered by this unique living arrangement.

Important dates:

|                  |                               |
|------------------|-------------------------------|
| January 16, 2001 | Application Priority Deadline |
| March 2, 2001    | Application Deadline          |
| March 16, 2001   | Applicants Notified of Status |
| June 26-30, 2001 | Institute                     |

Scholarships may be available from NWACUHO and/or the ACUHO-I Foundation. For more information e-mail: [NHTI@accmail.umd.edu](mailto:NHTI@accmail.umd.edu)

*~Kay Rich  
Director, University Residences;  
Western Washington University*

**N.W.A.C.U.H.O.  
WELCOMES YOU!**

Are you a newcomer to the Northwestern region? Are you new to the industry? Are you planning to attend the N.W.A.C.U.H.O. 2001- A Canadian Odyssey in Edmonton, Alberta, Canada from February 25-27? If you are planning to attend, I want to take this opportunity to invite you to the 'New Professional Reception'. Join us for this fun, informative reception. Representatives from the Executive and the New Professional's Committee will be on hand to give you a preliminary look at what the Association has to offer you.

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**N.W.A.C.U.H.O. NEW  
PROFESSIONAL SCHOLARSHIP**

*~ Margot Bell  
New Professional's Committee*

The NEW PROFESSIONAL AWARD is designed to make participation in the annual NWACUHO conference possible for graduate students or first year professionals who are interested in working in Housing and Residential Life. The award consists of a waiver of the registration fee, accommodations during the conference and reimbursement of travel expenses up to \$300. The award will be given to one Canadian and one American New Professional, as selected by the NWACUHO Executive Board.

The recipient will be expected to present (or co-present) a program on a housing related topic of their choosing during the conference as a condition of receiving the award. For more information, refer to page 14 and 15 of the NWACUHO 2001 Registration Brochure and Conference Information or contact Shane Daetwiler at [sdaetwiler@ups.edu](mailto:sdaetwiler@ups.edu). Application deadline is January 5, 2001. Take the time to nominate someone - it could make a world of difference to them!

# The Tenth Annual New Professional: CASE STUDY COMPETITION

The Executive Board for NWACUHO is pleased to present a Case Study Competition for new professionals as an exciting and challenging element at this year's NWACUHO Annual Conference. New professionals are invited to join colleagues throughout the region to demonstrate problem-solving skills in response to issues found while working in the residence halls.

## **Case Study Competition Criteria:**

- \*No more than four years post-bachelor's experience in residence life (full or part-time work).
- \*Applicants who have satisfied the work requirement but have Not completed a four-year degree ARE eligible to participate.
- \*Individuals or a team of two individuals may participate.

**A Case Study Orientation meeting will be held at the Annual Conference (time and place, TBA).  
Please complete the application/registration from below and return by February 16, 2001 to  
Jerry Kruse**

## Case Study Registration Form

---

**Name**

---

**Institution:**

---

**Address**

---

**Years in Profession**

---

**Name**

---

**Institution:**

---

**Address**

---

**Years in Profession**

**Please Return Registration Forms by February 16, 2001 to :**

**Jerry Kruse  
Streit/Perham Building  
PO Box 641726  
Pullman, WA 99164-1726  
FAX (509) 335-3415  
krusej@wsu.edu**

## David B. Stephen Award

The prestigious David B. Stephen Award recognizes a member of NWACUHO who, over their years of service, has provided outstanding contributions to our association. David B. Stephen served this organization as President, Newsletter Editor, initiator of the Northwest Training Institute and in many other capacities during his tenure in the Northwest. Through this award, we wish to honor those who have contributed to NWACUHO with the same kind of spirit.

### Nomination Process:

Please submit a two page letter of nomination describing the contributions of the NWACUHO member by **January 15th, 2001**. The award winner will be selected by the NWACUHO Executive Committee. Submit to Jason Hunter by email at [jason.hunter@ualberta.ca](mailto:jason.hunter@ualberta.ca), or mail to:

Jason Hunter  
NWACUHO President  
44 Lister Hall  
University of Alberta  
Edmonton, AB  
T6G 2H6  
Fax: (780) 492-7032

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## NWACUHO Award for Excellence in Service

The NWACUHO Award for Excellence in Service is designed to acknowledge the ongoing contributions of a seasoned professional in the NWACUHO region. The award will be given to a person who has and continues to be involved significantly within the NWACUHO region, or whose service has and continues to better the region on the national or international level.

The winner will be honored at the annual NWACUHO conference - please submit a one to two page letter of nomination describing the contributions of the NWACUHO member by **January 15th , 2001**. The award winner will be selected by the NWACUHO Executive Committee. Submit to Jason Hunter by email ([jason.hunter@ualberta.ca](mailto:jason.hunter@ualberta.ca)) or mail at:

Jason Hunter  
NWACUHO President  
44 Lister Hall  
University of Alberta  
Edmonton, AB  
T6G 2H6  
Phone: (780) 492-0879  
Fax: (780) 492-7032

*Utilize the NWACUHO Website:*  
**www.NWACUHO.org**

*It offers to you a Regional Directory, Regional Updates, Info on Upcoming Events, Soundings on Line (coming soon), and Position Announcements.*

# NWACUHO Treasurer's Report

## Quarterly Financial Report

*Period of Report: September 1st - December 1st, 2000*

**Account Balance as of 9/1/00** **20,288.88**

**Revenues:**

|  |                |
|--|----------------|
| Member dues collected                      | 4380.00        |
| ACUHO-I Conference Reimbursement           | 150.00         |
| Bank Account Interest earned               | 16.88          |
| NWRLLC Conference seed money reimbursement | 300.00         |
| Newsletter advertisements                  | 500.00         |
| <i>Total Revenues:</i>                     | <b>5346.88</b> |

**Expenditures:**

|   |               |
|---|---------------|
| NWACUHO Publications:                   |               |
| Directory/Dues Notice Postage           | 59.40         |
| NWACUHO Soundings (FA 2000)             |               |
| NWACUHO Exec. Board Meetings:           |               |
| Fall meeting lodging/meals              |               |
| Alaska Rep. airfare (1/2 cost)          | 287.27        |
| Miscellaneous                           |               |
| Webit Website contract renewal (1 year) | 588.00        |
| <i>Total Expenditures:</i>              | <b>934.67</b> |

**Account Balance as of 12/01/00** **24,701.09**

Submitted by Dave Dettman  
Treasurer, NWACUHO

### Exhibitor Show

At the Annual Conference, the Exhibitor Show is one of the services our Association provides the membership. Vendors representing a wide variety of products and services exhibit participate each year. Products and services displayed included but are not limited to furniture manufacturers, safety and security, student marketing firms and various media providers.

Why should you spend time with vendors if you do not have decision-making authority? Exhibitors attend conferences to establish long-term relationships. As you progress in your career in housing and residence life, you may find yourself in the position to needing to purchase or provide feedback regarding a particular product. The exhibitors are great resources for product development. You may also discover that there may be a product or service exhibited at the conference that would add value to your student's experience. You can gather information to pass along to the appropriate person on your campus.

I was able to develop a good relationship with a furniture manufacturer as a Resident Director at NWACUHO. Seven years later, I was involved with project team for new undergraduate housing. Because of that relationship, I was able to gain insight on developing specifications for the project. The morale to the story is that you never know where a conversation may lead to one day.

*Vennie Gore*  
NWACUHO Products and Services Coordinator

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# **2001 – A Canadian Odyssey!!!**

**NWACUHO 2001 Conference**

**West Edmonton Mall, Edmonton Alberta, Canada**

**February 25<sup>th</sup> – 27<sup>th</sup> , 2001**

**CHECK OUT THE WEBSITE FOR MORE INFORMATION**

**Also See Page 26 of the This Newsletter**

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**To:** *Chief Housing Officers, NWACUHO Member Institutions*

**From:** *Jerry Kruse, Washington State University*

**Subject:** *NWACUHO 2001 Executive Board Officer Elections*

Enclosed you will find candidate profiles and a ballot for your institution to cast its' vote for the 2001 Executive Board. This year, we will be filling the positions of President-Elect, Newsletter Editor and Treasurer. The candidate information will also be available in this month issue of the Soundings and on our WEB site.

Each current dues paying institution may cast one ballot in the annual election. Please share the enclosed candidate information with your staff and then cast your vote for this year's candidates. Please mark the ballots correctly so there will not have to be any recount. Also remember each vote is very important.

Ballots are due back by overland mail or FAX (509) 335-3415 no later than January 22, 2001. If you have any questions, I can be reached at (509) 335-1876 or krusej@wsu.edu.

Please vote and thanks in advance for your participation.

## **NWACUHO 2001 Executive Board Officer Ballot**

**President-Elect:**

- Helen Pigott
- Linda Amburgy (L.A.)
- Sandy Schoonover
- 

**Choose One**

- St. Andrew's Hall
- Western Washington University
- University of Oregon

**Newsletter Editor:**

- Mandi Horney
- 

**Choose One**

- Washington State University

**Treasurer:**

- Dave Dettman
- Linda Hohman
- Michael Walsh
- 

**Choose One**

- Western Washington University
- The Evergreen State College
- Western Oregon University

## **PRESIDENT ELECT CANDIDATES**

### **Helen R. Pigott: St. Andrew's Hall, Vancouver, B.C.**

#### *Employment History:*

St. Andrew's Hall, UBC, Vancouver. I have been Director of Operations and Housing since 1988. I take overall responsibility for the administration of financial, housing, building maintenance, personnel and other business matters. Our current annual operating budget is \$1.5M.

In the summers of 1989 and 1990, I planned and supervised the total refurbishing of the 40 room Manson House dormitory. In 1994-95, I directly supervised all aspects of planning and construction of a 67,000 square foot furnished student housing project (93 apartments), including financing, budget control, consultants and on site activities. The project was completed on time and under budget. I also participated in the planning and execution of a successful \$600,000 capital campaign.

Bank of British Columbia, Vancouver. Variety of full time and part time positions in branches and head office including 3 years in Marketing.

Australian Iron & Steel, Port Kembla, Australia. Drawing Office Assistant. In this position I learned how to read technical building plans and to understand the role of different Engineers in heavy industrial construction and maintenance.

H.M. Customs & Excise, Greenock, Scotland. Variety of administrative positions and projects. I attained the rank of Executive Officer.

#### *Education:*

Diploma in Marketing and Advertising

BC Institute of Technology, Burnaby

Scottish National Certificate in Business Studies

James Watt College, Greenock, Scotland

#### *Recent Professional Development:*

I have recently completed a course of study of Bowen's Theory on Family Systems to help equip me to assist with interpersonal conflict among residents.

I take advantage of many opportunities to study a wide variety of topics at UBC. My most recent ten week evening class was looking at Legal Matters in the Construction Industry.

#### *Personal Qualities and Interests:*

I am loyal and dependable and possess well developed organizational skills. I delight in finding out new information to add to my family history. I have been involved in the Presbyterian Church in Canada at local, regional and national levels for many years.

#### *My Commitment to NWACUHO:*

Student Housing is a relatively small profession, and as such the ACUHO regional conferences are extremely important. Working in a very small institution, I have greatly appreciated the opportunity to consult with a number of colleagues from time to time as difficult situations arose.

I have participated for a number of years in NWACUHO, including a two year term as BC representative and chaired the host committee for the 1997 conference in Vancouver. As a true extrovert, I rely on others to a great extent and find that I work best in team situations. I would serve NWACUHO Executive Board enthusiastically and would provide effective leadership.

### **Linda R. Amburgy (L.A.): Western Washington University**

#### *Professional Experience:*

Current Position: Am on leave of absence from my job as Coordinator for Programming & Leadership Development at Western Washington University. I will return to this position in June, 2001. I will attend NWACUHO 2001 in Alberta.

Have worked in student affairs for 15 years. This includes extensive work in housing along with experience in student activities, international student needs, and more. Job roles have included being a Residence Hall Director, Assistant Director of Residence Life, Co-Acting Associate Director of Residence Life, Coordinator for Programming and Leadership Development and Coordinator for Residential Education.

Educational Background:

BS in Communications

University of Wisconsin - Oshkosh

MSEd in Counseling: Emph. Higher Education & Educational Leadership

University of Wisconsin - Oshkosh

Professional Development:

This has included extensive work in looking at development of values among college students, customer service, gay/lesbian/bisexual/transgender issues, and sexual assault/harassment training. Have done training and workshops on a regional, national and international basis. Won 1999 NWACUHO Program of the Year. I am a former Secretary of NWACUHO, Membership Director for NACA (Wisconsin Region), and have held numerous professional volunteer positions.

Statement about NWACUHO:

I love NWACUHO and the Northwest region in general. It is my pleasure to work with such outstanding professionals who truly care about the students we serve. My vision for NWACUHO, were I to be elected, would be to maintain the casual atmosphere we have, along with sharing our professional expertise with one another. I would want to continue developing ways to welcome those new to our region and to the profession. Additionally, I would work to encourage veterans in our field to present programs and share their wisdom even more. I believe it is important that we continue to look at ways to make the most of our unique status -- having both Canadian and United States housing professionals represented in our region. I would love the opportunity to promote NWACUHO within and outside of our region. This would include active participation at ACUHO-I and providing a strong voice for our region.

**Sandra M. Schoonover: University of Oregon**

Education:

MEd College Student Personnel Administration.

North Dakota State University

BS Mass Communications, Speech Communications and Secondary Education

Mankato State University

Professional Experience:

Director of Residence Life: University of Oregon; Eugene, OR; July '99 - Present

A professional member of the housing staff providing overall leadership for a system of 3000 undergraduate students in six residence halls and 800 family housing units. Responsible for the recruitment, selections, training, supervision and evaluation of a Director of Family Housing, Associate Director for Resident Services, Assistant Director for Leadership and Programming, and five Complex Directors. Overall responsibility for over 125 student staff and two graduate assistants. Serves as a co-advisor to the Residence Hall Association (RHA).

Assoc. Director of Residence Life for Resident Education: University of South Dakota Vermillion, SD; 10-96 to 7-99

A professional member of the residential life staff providing overall leadership of the educational program for a system of 2100 undergraduate students in eight residence halls and the summer camps and conferences program. Responsible for the recruitment, selection, training, supervision and evaluation of two Master's degree Assistant Director of Residential Life/ Area Coordinators; one Assistant Director of Residential Life/ Program Coordinator; recruitment, selection and training of nine Graduate Assistant Hall Directors; 135 undergraduate employees.

Interim Assoc. Director of Residential Life for Resident Education: University of South Dakota; Vermillion, SD; 10-94 to 10-96

University Judicial Coordinator; University of South Dakota; Vermillion, SD; May '94- July '99

Family Housing Coordinator; University of South Dakota; Vermillion, SD; July '91- May '94

Assistant Director of Residential Life/ Complex Director; University of South Dakota; Vermillion, SD; 7-90 to 2-94

Residence Hall Director; North Dakota State University; Fargo, ND; July '87- July '90

Related Experience:

Association for Student Judicial Affairs  
Conflict Mediation Training, 1997

Advanced Conflict Mediation Training, 1998

· Association of College and University Housing Officers- International

· ACUHO-I Standards Institute Participant (2000)

· Upper Midwest Association of College and University Housing Officers (UMR- ACUHO)

Host Committee Co-Chair for the 1999 conference

Professional Development Committee, 1996 - 1997

Executive Committee Member, Secretary, 1993 - 1995

Membership Committee, 1991 - 1993, Chair, 1992 - 1993

Recruitment Committee, 1990 - 1991

Research and Information Committee, 1987 - 1990

UMR- ACUHO Case Study Competition, judge 1997 - 1998

NWACUHO Statement:

In the fourteen years that I have been involved in student housing, I have had the opportunity to be involved in housing organizations and give back to the field that I dearly love. I would like the opportunity to serve NWACUHO in the following years, and that is why I am running for the President-Elect position. If elected to this position, I would work on the following goals:

1. Keep NWACUHO a financially sound organization.
2. Work to involve more people in the organization.
3. Work to bring presenters and workshops to the annual conference that deal with current topics of interest to member institutions such as diversity, recruiting professional staff members, assessing housing programs, preparing master plans for outdated facilities, and creating successful academic partnerships.

Although I have not been involved on the Executive Board of NWACUHO, I have held many different positions in UMR-ACUHO. I believe that this experience is transferable. Throughout my years in housing, I have only missed one regional conference. I look forward to this colleague time, and I would like to be able to give this back to new professionals. I have high energy and enthusiasm to bring to this organization which serves student housing. I would bring my passion, my years of experience and my vision to lead NWACUHO into the future. I would treasure the opportunity to serve. Thank you for your consideration.

**NEWSLETTER EDITOR CANDIDATE**

**Mandi Horney: Washington State University**

My name is Mandi Horney and I am a Residence Hall Director at Washington State University. Before moving to the Pacific Northwest to join the WSU team, I worked as a Graduate Hall Director at the University of Nebraska at Kearney where I received my Master of Science in Counseling with a concentration in Student Affairs. I received my undergraduate degree in English from Kansas State University and worked as a Resident Assistant for two and a half years.

In my current position, I manage 600 students and a staff of 13 paraprofessionals in a hall that houses the Math, Science, and Engineering initiative. I also advise the hall government and the peer mentors who are responsible for academic programming and tutoring. For two years I have coordinated and served as conference chair for the Northwest Regional Resident Advisor Conference (NWRRAC) that is held annually at Washington State University. This year, NWRRAC added a track for government and RHA leaders to provide additional opportunities for student leaders. I have also served on the Residence Hall Director and Graduate Residence Hall Director Selection Committee, the Parapro Training Committee, and am currently developing the curriculum for our parapro development class, EdAd 497.

Prior to my arrival at Washington State University, I was a member of the Upper Midwest Region of ACUHO (UMR) and presented workshops during my graduate years at Nebraska. I have been a member of NWACUHO for two years and attended the conference at Semi-Ah-Moo in February 2000. In May I joined the New Professionals

Committee so I can help create a welcoming environment for new professionals within our region. I have also been a member of NASPA for three years.

Living and working in the Pacific Northwest has opened vast horizons for camping and hiking opportunities. I'm fortunate to work with a great group of people at WSU who like to go play in the great outdoors and enjoy all the natural wonders of this region. I also enjoy reading, watching college football, and getting together with friends.

I am interested in the Newsletter Editor position for a variety of reasons. NWACUHO believes in providing a forum for its members to exchange and distribute professional information and ideas. It also supports and encourages the professional development of its members. As Newsletter Editor, I would be an integral part of supporting these two philosophies. The Soundings has proven to be a source of information for happenings around the region as well as encouraging the exchange of ideas. This position would allow me to further my own professional development and provide member professionals with timely and exciting opportunities that exist within the region.

## **TREASURER CANDIDATES**

### **Dave Dettman: Western Washington University**

#### Treasurer-related-experience:

NWACUHO Treasurer - 1999 to present. Carried out all Treasurer position functions and developed several not-Treasurer initiatives for the benefit of NWACUHO. Developed internal audit system, reviewed and updated internal accounting system, computerized several Treasurer operations. Have also begun work to develop a "NWACUHO Resource Directory" and facilitate NWACUHO Web site redevelopment - initiatives that I could continue carrying out if granted a role on the NWACUHO Executive Board through position of Treasurer.

Human Resources Coordinator Activities. I was responsible for administering various complex procedures that were often analytical or numerical in nature. I was required to:

- \* Administer all personnel and pay changes and various benefits plans within the confines of federal, state and local employment law, as well as the agency Personnel Policies.
- \* Administer recruitment and hiring processes, layoffs, terminations, maintenance of personnel and computer files, medical/dental plan, 403(b) annuity retirement plan, flex plan and other related duties.

Oxford Conference Center and Housing Office Manager, The University of Michigan.

- \* Maintain and reconcile accounts, budgets, inventory, personnel payroll and purchasing data.
- \* Oversee and reconcile the day to day cash-handling operations for a conference with \$2,000,000 annual cash revenues.

University of Wisconsin - Oshkosh

- \* Served on student allocations committee charged with analyzing budgets, monitoring expenditures and allocating all monies (\$650,000) to recognized student organizations and departmental clubs. Reviewed and considered requests for additional funding on a regular basis from same groups.

Additionally, I oversaw and carried out treasurer and bookkeeping functions in several Residence Life positions for varying budget amounts. Through these different activities, I believe that I have gained a strong sense of accounting and bookkeeping management junctions. I also believe that I have a well-developed sense of "attention to detail" and am able to look at a lot of information, summarize it in meaningful ways, and present it to people who may request it.

#### Statement of Interest - Treasurer:

I would like to serve as NWACUHO treasurer for a second term for many reasons. In my opinion, it takes a fair amount of time to become fully acquainted with the bookkeeping systems and accounting practices entailed with the basic Treasurer position. I feel that I have adequately mastered these tasks and would now like now only to continue to carry them out, but to expand and build new initiatives for the betterment of the NWACUHO organization. I am working on a reorganization and standardization of financial accounting systems and procedures that I would like to complete as I believe it will add stability and consistency to the Treasurer position for years to come. I also believe it may be in the interest of the NWACUHO Organization to explore developing a long-range financial management plan to provide both stability and growth for the organization and its future -

something I would like to explore with larger NWACUHO body. Lastly, in conjunction with the Secretary, I would like to develop ;and explore ideas for new member institution recruitment and better understand why past member institutions have left NWACUHO with the notion of making NWACUHO a valuable and viable organization for them to join again. I feel that having mastered the "learning curve" associated with the Treasurer position, I would be able to explore fulfilling these additional Treasurer initiatives while also continuing to properly carry out the basic Treasurer duties.

I believe the treasurer position involves being able to clearly and accurately work with a large number of persons in a variety of capacities. I have enjoyed working with the NWACUHO executive board and believe the strong relationships I've developed in the region would continue to grow over time. I believe the treasurer position entails being able to maintain accurate and up-to-date records and also being able to provide clear and concise reports as requested. I feel I have been able to successfully carry out these charges and would continue to do in the future.

#### Statement about NWACUHO:

I believe NWACUHO exists to provide both support and encouragement to professionals within the region as well as to contribute to individual and institutional development. We have done so through providing services and educational activities, through web sites and newsletter; and through informal and important dialog around issues of mutual concern. NWACUHO should seek to represent and provide services for members in all the functional areas that comprise our housing profession - residence life, facilities, legal matters, food service, conferences, etc. in a balanced and meaningful fashion - for both U.S. and Canadian members whether they are large or small; private or public. I think it is important to be both responsive to the needs and desires of institutions in the region and to be proactive in addressing issues and topics on the horizon.

I am interested in continuing my involvement with NWACUHO as Treasurer. Through this position as well as past involvement in different regional housing committees and national committees involvement with ACUHO-I, I have learned to appreciate both the personal enrichment one gains while working and interacting with various colleagues and of equal importance the opportunity to contribute in meaningful way to the growth of the housing profession. Thank you for your consideration!

#### **Linda Hohman: Evergreen State College**

Hi, my name is Linda Hohman. I work at The Evergreen State College in Olympia, Washington as the Associate Director of Housing and would like to be the next treasurer of NW ACUHO. I have worked in College Housing for more than twenty seven years. During the first twenty two years of my Housing experience I prepared and managed all related billings, prepared budget projections and reports and made all the room assignments. I have worked with Residential Life during my entire time in Housing but my roles have changed over the last six years since my appointment as Interim Director and then Associate Director of Housing. At this time I am primarily involved in Residential Life even though my initial education centered around accounting and budgeting. I thought I wanted to be a CPA before I became involved and interested in Student Development and Student Affairs work. I also worked in a bank prior to my career in Housing and loved the work, however, higher education presented more career opportunities. I still enjoy working with numbers and probably always will.

My husband and I have raised five daughters, all of which live near us in the Olympia area. One of my daughters is an accountant here at Evergreen, our youngest is a senior in high school. Our older girls have blessed us with a total of nine grandchildren, there are seven boys and two girls. We all like the outdoors, traveling and family get-togethers. I love to share stories and pictures of my family.

I've been a member of NW ACUHO since 1973 and have always looked forward to the annual conferences. The members are friendly and helpful, and the atmosphere is always comfortable. The networking opportunities are extremely valuable, I continue to learn from my peers.

I feel I have the qualifications to be your next treasurer and would truly appreciate the opportunity if you will give me your vote. Please introduce yourself to me in February if we haven't already met.

## **Michael Walsh: Western Oregon University**

### Employment Background:

Mostly residence life and judicial affairs at The College of William and Mary in Virginia, The University of Vermont, and Western Oregon University over the last 14 years. Also experience as a bike store manager and mechanic.

### Educational Background:

Mediation certification, 1995, Neighbor to Neighbor of Salem, OR.

M.Ed., The University of Vermont, 1992

BA, History, The College of William and Mary, 1988

### Professional Data:

#### RECENT PROFESSIONAL PRESENTATIONS

Mediation and University Judicial Systems: Northwest Association of Student Affairs Professionals annual conference. Lincoln City, OR. October 1999.

Transformative Justice: Using Mediation within a University Housing System: NWACUHO annual conference. Semi-Ah-Moo, WA. February 2000. Runner up, Best of the Northwest presentation.

The Future of Student Judicial Affairs and University Public Safety: Northwest Association of College Law Enforcement Administrators. Portland, OR. May, 2000.

#### PROFESSIONAL DEVELOPMENT

Advisory Board Member, PaperClip Communications, Schenectady, NY, 2000.

Strategic Planning Committee Member, WOU, 2000.

Member at Large, Executive Board, Northwest Association of Student Affairs Professionals, 1999, 2000.

Advanced Mediation Training, Association of Student Judicial Affairs, Clearwater Beach, FL, February 1999.

Judicial Affairs Institute, Association for Student Judicial Affairs, Bellingham, WA, July 1997.

Sexual Assault Adjudication Training, NASPA National Conference, San Diego, CA, March 1995.

Strategic Planning Committee Leadership, WOU, 1996.

Council Member, Administrative Support Advisory Council, 1996-1997.

President, Administrative Support Advisory Council, 1995-1996.

Faculty Senator, Faculty Senate & Council Member, Administrative Support Advisory Council, 1994-1995.

Member, Endowment Committee, Western Oregon University, Fall 1992 January 1997.

Northwest Training Institute, Legal Issues in Higher Education, NW College Personnel Association, Fall, 1993.

Content Editor, The Vermont Connection, a graduate student produced professional journal published by The University of Vermont, April 1991 May 1992.

#### COMMUNITY SERVICE

Chair, Monmouth-Independence Together - Substance Abuse Task Force, December 1999 - Present.

Monmouth Legacy Forest Arbor Day Volunteer and Contributor, 2000

Member, Monmouth-Independence Together - Substance Abuse Task Force, 1995 - 1999.

Member, 24 Hour Relay Challenge Planning Committee, 1998 - present.

### Personal Data:

I work at Western Oregon University with dual assignments supervising the residential program and coordinating the student conduct and mediation program. In my non-work time, I love playing with my two little daughters in the garden, fishing, writing and playing music, playing my guitar and singing in a rock band ("Day job"), camping and hiking, landscaping, and hanging out with my wife, Jenny.

### Statement about NWACUHO:

2000 was the first year that I was able to attend NWACUHO. I was also fortunate enough to be able to give a presentation at the 2000 conference. The conference was simply outstanding for me and I realized that I had been very unlucky to have missed out for so many years. Now that I have attended one conference, I am hooked! Having the chance to get involved with the NWACUHO leadership is also thrilling. I have leadership experience with other professional and community organizations and would be very happy to serve and offer my experience and enthusiasm to NWACUHO, a truly top-notch organization.

# NWACUHO EXECUTIVE BOARD MEETING HIGHLIGHTS

9 November 2000

Fantasyland Hotel; Edmonton, Alberta

Present: Jason Hunter, Chris McGrath, Val Holtom, Margot Bell, Timi Tullis, Leslie Barber, Howard Jim Baczyck, Katie Bryant, Dave Dettman, Vennie Gore, Jerry Kruse

Regrets: Shane Daetweiller

1. Good Thing, Bad Thing
2. Review of Minutes of May Meeting
3. Additions to and Approval of the Agenda
  - Sect. 4: Past President Report  
Alberta Representative Report
  - Sect. 5: Program Timing / Arrangement
  - Sect. 17: Computer Woes  
Length of term in office for Treasurer

## 4. Presidents Report

- Attended ACUHO-I, continue to discuss WPE and NWRLLC. Ongoing conversation of cross-border work issues.
- Working on the 2001 NWACUHO Conference. Facilitating the committees working together.
- Ongoing discussion on super-regional conference in 2003.

## President Elect Report

- Ongoing work on program development for upcoming conference. Working on out what's happening with WPE.
- Strategy on WPE : when a national conference with significant placement centre (NASPA, ACPA) happens in our region, cancel WPE. In years where a national conference does not occur in region, WPE will take place the day before our regional conference to further promote the conference.
- Still need to resolve financial commitments attached to monies given to OSU re WPE last year.

## Past President Report

- 4 people running for vacant executive positions. Working on getting judges for case study competition.
- Oregon rep, Alberta rep, Alaska rep, Newsletter Editor, Treasurer , and President Elect terms are up for election and transition at the 2001 conference.
- The Alberta rep will still be chosen by the Residence Life Professionals Association (RLPA). Margot is currently soliciting interest.

## Treasurer Report

- Collected about \$4400 in dues so far.
- Continue to identify potential member schools.
- Appears the Semi ah Moo conference was pretty much break even, which has resulted in a positive impact on our bottom line.
- Credit card has a \$2000 USD spending limit. Jason had some difficulty at ACUHO-I covering NWACUHO and Best of the NW expenses at the National Conference. Need to look at increasing limit...perhaps to \$5000? Increase approved.
- Treasurer to get own expenses and reimbursements approved by President. Dave to draft some way to afford for checks and balances. Dave to run ideas past our accountant to get his/her opinion.

## Secretary Report

- Membership updates still coming in and am trying to work with data files to process them.
- Experiencing difficulty with database as file exists in PC format, and Secretary works off Mac platform. Working with Dave and our campus computer experts to reconcile MAC/PC differences. Will cover this in more detail during computer woes item on agenda.

## Alaska Report

- Fairbanks has a shortage of women in their housing professional staff. Been surprised at number of native females with alcohol issues.
- Sitka provides housing through a hotel owned by a native corporation, which is going to pull this service, impacting a number of students, staff, and professional staff.
- UAS anticipating an opening in housing. Sent an RA to NWRACC at WSU.
- No response: Anchorage. Trying to do a state-wide phone bi-monthly to keep each other apprised of what's going on.

#### Alberta Report

- Growth almost everywhere. Province is booming.
- Student leadership conference at end of September. Tony Conte spoke and wowed the students.
- RLPA has a general meeting Nov. 16 & 17. Next Friday is a PD day with architectural company to discuss issues surrounding new buildings.
- Launch of leadership certificate program within the RLPA.
- Busy with NWACUHO planning as a provincial initiative. Lots of commitment from schools in the province.
- 22 delegates to IACURH conference from University of Alberta.
- Putting in bid to host No Frills.
- Hosting student discipline conference. Lots of interest.

#### British Columbia Report

- Difficulty getting schools to respond to e-mails and inquiries.
- Tried to get a provincial group down to NWRACC, but interest from students was limited.
- Trying to pool student staff training resources among schools.
- UBC: New director from Penn State: Fred Fotis starts in January. Katie Koestner to come to campus for professional development. Investigating cost sharing with regional schools. Doing student staff exchange with UC San Diego during reading breaks. Defined and refined programming model.
- RRU: Jim Dunsdon left and is now at University of Toronto Scarborough as Manager of Housing.
- SFU: Jan Fialkowski started as new director in September. Residence student & parent orientation program growing. Establishing semester-long student leadership exchange program with group of North American schools -- lots of student interest. Like everywhere else, facing the struggles of increasing energy costs.

#### OR Report

- Enrollment bursting at the seams, and lots of talk about potential new buildings.
- State has changed enrolment and how higher ed is funded. Has impacted housing in significant ways.
- OSU/UO/WOU collaborated to bring Maura Cullen out for student staff training.
- Investigating ways to curb high risk drinking. State wide effort to ensure continuity.
- Lots of turnover in professional staff and departmental structures.

#### WA Report

- Shooting enrollment at lots of institutions, except WSU.
- NWRACC went really well. 75 people from 11 different institutions.
- Lots of restructuring at state institutions.

#### Products and Services Rep Report

- Gave draft of registration materials for product and services show. Feedback provided and minor changes made.

#### Newsletter Editor Report

- Website cleaned up, including posting of last Soundings . All past soundings are posted.
- Deadline for submissions is December 1.

#### 5. 2001 Conference Update: Tamara Baldwin

- Tamara Baldwin gave an overview of the conference program and structure.
- Week before conference, go through registrants and e-mail personal invitation to new professionals reception.
- Discussed alcohol & stigma attached to offering free alcohol. We are comfortable with explaining the rationale behind this, given an individual's choice to either grab a Coke or a juice versus an alcoholic beverage. One beverage ticket per person, and beef up the appetizers at the opening reception.

#### 6. Timeline and Responsibility Review

- Copies of directories available at conference, in addition to early 2001 mailout. Have it online also. Consider reducing the number of directories: perhaps offer a set number depending on institution size. Next year, include request for number of directories each school wants with the directory update.

#### 7. Lunch.

#### 8. Future conference Issues

- 2002 Conference in Oregon: Confirmed that Oregon is committed to doing it.
- NWRLLC: UBC passed over planning binder. Jim suggested renaming NWRACC to NWRLLC. After further discussion, decision that NWRLLC to be hosted by University of Washington in January 2002.
- NWTI: Not doing anything at the conference this year. Tapping into Tim McMahon in 2002 to offer an NWTI Program Track could be feasible. Building renovations and enrollment are greater issues that could be addressed.

- Review Sheet: In progress. Timi will have ready for February.
9. 2003 Super Regional (NWACUHO, WACUHO, AIMHO)
    - Location in late February or early April, with a space big enough to hold 500 people. Proposed locations include San Fran, Seattle, and Salt Lake City
    - 3 tier committees needed to plan the conference: program, host, and vendor
    - Seed money provided by all 3 organizations to fund the process going forward, and plan a break even conference
    - We can support this concept for the end of February 2003. We will move forward with this.
  10. NWACUHO Website Development and Maintenance
    - Current person who does website doesn't have time to maintain it.
    - Costs: \$280 / year to host the website. Maintenance is \$300 per year based on an hourly rate. Writing code for add ons like Job Inventory, Membership, is billed at \$50 per hour.
    - Having ACUHO I host would be almost double our fee. The domain name is ours to keep www.nwacuho.org. Comparative report of each of our options to be prepared for the next meeting.
    - Proposed that we have WWU host the site for 2 years following the termination of the web-it contract, while we figure out what it is we need to do. We need to keep what we have, and then decide what we want before we go and create a new website. Defer further discussion to committee time.
  11. Resource Directory
    - To include: Committee Descriptions, Award Descriptions. Archival Materials. Mission Statement.
    - Conceptually could beef up our Membership Directory to include these items.
  12. Newsletter - on line?
    - Up and running.
  13. Building New Residences
    - Discussion of this item is tabled.
  14. Awards and Recognition
    - NHTI Donation: The donation is split according to the number of people who go from the region. Currently \$250. Keep amount at \$250. Jason will be the point of contact with ACUHO-I to see who will attend from our region.
    - New Professional Scholarship: Selection process sounds good. We need some kind of follow up / certificate or plaque. We need to backtrack past winners to ensure that they get certificates. January 5 is deadline.
    - NWACUHO Award for Excellence in Service: Change award criteria to exclude "up to 3 years" of service. Same process as all others. Letter of recommendation, selection by the executive committee. Due date is 15 January.
    - David B. Stephen Award: Per information in conference booklet, nominations will be a 2-page letter submitted to the Executive Board via the Past-President. The winner will be chosen by the Executive Committee. "The prestigious DBS Award recognizes a members of NWACUHO who, over their years of service has provide outstanding contributions to our association. He served this org as President, Newsletter Editor, initiator of the NWTI and in many other capacities during his tenure in the NW. Through this award we wish to honour those who have contributed to NWACUHO with the same kind of spirit."
  15. Committee Updates
    - New Professionals: Development of handbook and reception for 2001 Conference ongoing.
    - Cross Border Issues: Talking to Canadians working in the US regarding their VISA experiences. Collecting documentation on how to get VISAs for cross border work. US members need to lobby congress to get title added.
    - Academic Relations: Putting out feeders to other colleges. Getting same type of response regarding faculty involvement in residence. Encourage their FIR / Faculty contacts to come to the conference this year. Will try to establish a reference list of schools' programs with particular reference to academic relations and faculty involvement.
    - Newsletter / Website: Developed a 2-year plan for website development and implementation.
    - Diversity: Lisa Gibson from UVic has agreed to chair the committee. Don't know where we're at with this.
  16. Committee Work Time
    - Worked on committee portfolios.
  17. Other Issues
    - Consultant Directory: Dave distributed a proposal to get information from membership on areas of expertise etc. He will move forward with developing this and send it out to the schools with the December newsletter. He will also send it electronically to S&P reps to have them distribute to member schools. Would be beneficial to send to CHOs/Chief Contacts and having them fire it out to their respective areas.
    - Treasurer's Term: Recommend switching to a three-year term? Constitution says that an individual cannot have serve more than 2 terms in the same position. Can we grandfather a new person into this? i.e. can the new treasurer's term be made into

a 3 year term following an approved constitutional change at the annual meeting? Proposed constitutional change for AGM (Section 3): change "Treasurer shall be appointed to a three year term." "Secretary, Newsletter, Product & Services Coordinator shall be elected to a 2 year term." Moved by Jason Hunter. Seconded by Chris McGrath. Vote: all in favor, save 2 abstentions.

- Best of the Northwest: How to highlight it and where to place it? Loose recommendation to SD to bring back the best to present again at the end of conference, dependent upon the number and quality of program proposals.
- Web: Create an ex-officio position with the board to act as liaison with the continued web development.

18. Next Meeting

- Saturday, February 24, 2000

4:00pm - 6:00pm, Dinner and bowling ('cause Chris will be seeking revenge for Margot's victory this past weekend)

9am - 12pm, Sunday, February 25, 2000

- Jerry to inform new executive board members of the meeting obligations when they are told that they have won their seat.

# WEB Service Company(AD space)

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# WESTERN PLACEMENT EXCHANGE

**MARCH 11-13, 2001**

Oregon State University and Western Oregon University are pleased to host the 2001 Western Placement Exchange at the CH2M Hill Alumni Center - a state of the art conference facility - on the campus of Oregon State University in Corvallis, Oregon.

The Western Placement Exchange brings College and University Student Services employers and candidates together from around the country for an opportunity to conduct interviews in one central location. The WPE provides an economical, convenient and professional setting during a two and a half day time frame for employers and candidates to meet one another. Employment listings at WPE vary greatly by functional area and level. Most are entry and graduate level, with some mid-level positions. Graduate assistantships are also offered by many of the employers. Historically, the majority of positions listed have been in Residence Life.

The dates for the Western Placement Exchange are March 11-13, 2001. The registration deadline is February 23, 2001. Late registrations can be accepted until March 12 with a \$10.00 late fee assessed. For more information, including registration materials, please go to the WPE website at <http://wpe.orst.edu> or contact Tina Fuchs, WPE Co-Chairperson at [fuchst@wou.edu](mailto:fuchst@wou.edu) or 503-838-8220.

**WPE is endorsed and financially supported by NWACUHO and WACUHO.**

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## **KEYNOTE SPEAKERS: NWACUHO 2001**

### **Dr. Martin Collis**

Dr. Martin Collis is a renowned speaker, author, and entertainer on the subject of health and wellness. The themes of Martin's talks and workshops include workplace wellness, diet and life-style, the gift of laughter and stress management.

Martin has a Ph.D. in physiology from Stanford University. His insights into personal and professional performance come from his understanding of the human body and mind. Using songs, laughter and his unique insights, Martin's presentations are thoughtful, provocative and inspiring. Martin wrote the first North American book on employee fitness and workplace wellness. One of his books has been translated into five languages. He has also recorded two albums of original songs.

### **Dr. M. (Peggy) Patterson**

Chief Academic Officer and Associate Vice-President (Student Affairs) at the University of Calgary, Peggy received her B.A. and M.A. from the University of Guelph and her doctorate from the University of Toronto. Besides her eleven years of administrative experience, she has coordinated a number of reviews of various functional areas in Student Affairs and Services, been involved in developing and implementing Judicial procedures, planned and taught Learning Skills workshops, coordinated Human Rights education activities, as well as being a research associate and instructor in Community Medicine at Royal Prince Alfred Hospital, Sydney, Australia.

She has been an Associate Graduate faculty member in three departments at the University of Guelph and is an Adjunct Faculty member in the Education at the University of Calgary. Peggy has served as President of the Canadian Association of College and University Student Services and is a board member of the Council for Advancement of Standards in Higher Education. She is also one of the founding instructors in the Canadian Institute on Student Affairs and Services. Her primary areas of interest and scholarly activity are related to student development theory, practice, professional, and organizational development in Student Affairs/Services.

# ***NW/ACUHO 2001 Conference***

**will be hosted at the Fantasyland Hotel located in  
the West Edmonton Mall  
in Edmonton Alberta, Canada.**

***February 25th - February 28, 2001***

**The host committee is available to provide  
further assistance to you making your  
NWACUHO 2001 Conference Plans.**

## **CONTACTS:**

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**or**

**[tamara.baldwin@ualberta.ca](mailto:tamara.baldwin@ualberta.ca)**

**WE LOOK FORWARD TO SEEING YOU IN  
EDMONTON!!!!**

**<http://www.nwacuho.org/conferences/annual/index.asp>**

NWACUHO Soundings  
WWU Residence Life  
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